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CAMBODIAN-AUSTRALIAN WELFARE COUNCIL OF NSW INC.

2010 ANNUAL REPORT

*Presented at the
14th Annual General Meeting
14 December 2010*



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CAMBODIAN-AUSTRALIAN WELFARE COUNCIL OF NSW INC.

Registered: Y 2462910
ABN: 324 053 098 79

Seizing our future



www.cambodianwelfare.org.au

211 Humphries Road
BONNYRIGG NSW 2177

PO Box 137, Canley Heights NSW 2166
Phone: 8786 2581 Email: cawcnsw@cambodianwelfare.org.au

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Organisational Objectives

1. To promote the benefit of the Khmer residents in Australia without discrimination by gender or political, social, religious or other opinions
2. To promote general community projects of a welfare and social nature with the object of improving the conditions of life for all Khmer residents
3. To develop and maintain a better understanding between Khmer and other communities by organising meetings, seminars and workshops.
4. To pro-actively promote harmony through respect for differences between people, in order to reduce racism and discrimination both within the Khmer community and in the wider Australian community
5. To provide Khmer workers, and those who provide services to Khmer people and people with an interest in Khmer affairs, information sharing and consultative forums for issues affecting Khmer people
6. To represent the interest and views of the members of the organisation to government and other organisations
7. To preserve and promulgate Khmer values and culture

Strategies for Moving Forward

- Passionate Board of Directors
- Hard working staff
- Community partnerships
- Diversified funding
- Innovative ideas
- Community recognition

Board of Directors

2008/09

Dany Ya
President

Sarithya Tuy
Vice President

Nola Randall-Mohk
Director of Human Resources

Serey Rotha Ken
Assistant Director of Human Resources

Lachlan Erskine
Director of Finance

Kannitha Lay
Assistant Director of Finance

Tek Heang Ya
Director of Public Relations

Bun Long Tan
Director of IT

Bun Hour Tan
Assistant Director of IT

Tony Tith
General Member

2009/10

Sarithya Tuy
President

Nola Randall-Mohk
Director of Human Resources

Serey Rotha Ken
Assistant Director of Human Resources

Lachlan Erskine
Director of Finance

Kannitha Lay
Assistant Director of Finance

Tek Heang Ya
Director of Public Relations

Kompheak Ma
General Member

Chantry Khem
General Member

Sally Tan
General Member

Staff Members

Name

Thin Em

Ky Chea

Virack Khoun

Sopheha Seng (to May 2010)

Y Huong Kov

Sok Chin Chhai

Sondary Hy

Sok Im Chhai

Vanna Seang

Position

Youth & Family Capacity Building Project Officer
Me and My Parents Project Officer

Settlement Grants Program Officer

Community Partners Program Project Officer

Project Officer, Elderly Day Care Program

Project Officer, Elderly Day Care Program

Casual Child Minder

Casual Child Minder

Casual Child Minder

Film Maker, Me and My Parents Project

Minutes of the 13th Annual General Meeting Held at CAWC office, 211 Humphries Road, Bonnyrigg

11 December 2009

MC: Kannitha Lay

Kannitha welcomed everyone to the meeting and then invited Dany to make her speech as President.

Welcome speech by the President, Dany Ya

Dany has been President for one year. Some of the highlights of this year are the continued funding of Settlement Grants Program, extension of the Youth and Family Project, continuation of the Community Partners Program and continuation of the Elderly Day Care Program.

Past and present Board Members were thanked for their expertise and volunteer time to build a great organisation that we have here today.

We also said a thank you to Andrew Chong-Hean Ang who resigned from the Board earlier this year.

Presentation of CAWC's achievements in 2008 and 2009 by Virack Khoun

Virack works for the Community Partners Program (CPP). Virack reminded people what the objectives of the organisation are.

Brighter Parents, Brighter Children program which supported parents with young children
Settlement Grants Program secured 1 year further funding, organised workshops for training, organised community forums and other stake holder forums
Youth and Families Capacity Building Project continues to provide excellent support to young people through leadership and mentoring programs such as youth camps
Community Partners Program which has just secured funding for 3 years
Dementia Project which encompassed the HIV DVD prepared for distribution to inform people about this issue with accurate information and also conducted information sessions for the same purpose

Correction to the minutes - Tek Heang Ya

Moved by Dany Ya that we accept the minutes as correct. Seconded by Lachlan Erskine

Presentation of Financial Report by Lachlan Erskine

Lachlan presented the statement as audited by Narin Pech and explained that we have had to have separate accounts for each grant and also have a fixed term deposit account which is insurance against any issues arising in the future.

Thanks to Max Morgan who is the CAWC book keeper and who has a lot of experience in community requirements. Kannitha Lay is currently studying finance at uni and we are grateful that she has joined us to assist.

A motion to accept the **financial report** moved by Tek Heang Ya and seconded by Ravy Heng

A motion to adopt the **Annual Report** was moved by Sarithya Tuy and seconded Tek Heang Ya

A motion to **lodge the financial reports** with the Department of Fair Trading was moved by Lachlan Erskine and seconded by Tek Heang Ya

A presentation to **thank and acknowledge CAWC's volunteers** was made by Dany, Kannitha and Sarithya who presented certificates and a gift to the volunteers who have been involved with our organisation during this last year.

Guest Speaker - Vanna Seang, Film Maker, Me and My Parents Project

Working with Thin and Cambodian young people on the Me and My Parents Project.

Originally it was to be a short film but now it is to be a two hour film. This is to inspire the young people and the older generation. At this stage, we have begun our workshops and have 14 young participants and have a script and a story. The story is about a 17 year old named Samnang who lives in Fairfield LGA (name means lucky in Khmer). His father was killed in a landmine while they were crossing the border and Samnang has a passion for collecting rubbish. He takes it home and transforms it into something that is usable. He also involves an Iraqi girl and the place is located at school.

Thin and Vanna will be going to Cambodia to film the first part where the father was killed by the landmine. The film also tackles issues such as racism, discrimination, trying to learn English, trying to make a living. Looking for someone to be Samnang, a mother, and a grandfather who can play an instrument. There is about \$10,000 and any further donations. Purpose of the film is for awareness, information, promoting Cambodian people. Working closely with Thin and 14 young people and there is a working party to give us advice and support.

Wanted to make this film to represent people moving from Cambodia to Australia and give some idea of their issues.

Vote of Thanks

Ky gave the vote of thanks and said he would like to place on record a vote of thanks to everyone today. Couldn't do things without the CAWC Board and staff for the time and energy they put to organise today and to do what they have done during the year.

We would like to thank our stakeholders and workers and volunteers who helped to prepare the food today. He thanked all people for attending the AGM.

Kannitha declared the meeting closed at 2:15 pm

Message from the President

I am very pleased to present to members of the Cambodian Australian Welfare Council of New South Wales Inc. the Annual Report for 2009-2010.

Thanks to the hard work of our staff, volunteers and indeed dedicated Board of Directors, 2009-2010 has been a successful year. I am proud to highlight some of the key achievements over the last 12 months.

Firstly, the dedication and hard work of our staff have led to our 4 key projects – Settlement Grants Program, Community Partners Program, Youth and Family Project, and HACC Project – being refunded. In addition to having secured continued funding for these projects for another year, CAWC has been successful in gaining funding from the Cabra-Vale Diggers Club through CDSE Grants Program for the Cambodian Children’s Weekend and School Holiday Support Program, which provides free tutoring on Sundays to year 3-6 students of Cambodian background. Another current project “Me and My Parents”, which aims to coordinate and develop a five minute film exploring the importance of social skills for young people through the process of filmmaking, also deserves to be mentioned as a great achievement by CAWC. The recently completed Dementia Project was highly successful in raising the awareness of dementia among Cambodian elderly people and increasing their access to mainstream services.

For the past year, CAWC has organised numerous activities that have directly and indirectly benefited the community. These activities range from computer literacy classes for community members to public speaking courses for community workers. Listed below are some of the activities of great significance that CAWC has organised:

- **Cambodian Refugee Week Conference** held on 24 June 2010 to educate the Cambodian younger generation and non-Khmer service providers to understand the Cambodian genocide. Over 140 people including students, professionals and community members attended the conference.
- **Living in Harmony Multicultural Dance Gala** – held on 11th September 2010 to promote better understanding among people of ethnic groups within the Cambodian community thus accepting their differences. Over 500 people attended the event, which also raised about \$800 for the *HOPE for Cambodian Children Foundation*.
- **Community and Respite Care DVD** provides information about Community Care packages and how to access these services.
- **Khmer Culture and Attitude towards Health Booklet** aims to provide service providers working with people from Cambodia an understanding of Khmer culture, behaviour and practices which still influence Khmer society.
- **Directory of Key Cambodian Organisations and Services in the local area.** is an especially useful resource for newly arrived migrants.
- **Youth Leadership Camp** in January 2010 where 19 Cambodian youth leaders were taught useful skills such as foundations of teamwork, cooperation, decision making, and problem solving.
- **Certificate II in Skills, Work and Training for Cambodian Women course** helped over 20 Cambodian women to increase their preparedness for further studies and employment.

I encourage you to read the report of each project to have a fuller picture of the many proud achievements CAWC has accomplished over the past year.

Finally, on behalf of CAWC’s management I would like to thank our partners and community members for their ongoing support and cooperation. I also thank the past and current hard-working staff who have been instrumental in helping CAWC gain recognition for its services to the Cambodian community and contributions to the wider Australian society.

My last and very special thanks goes to my current management team and past teams whose community-mindedness, unselfishness, and dedication have built a strong foundation for CAWC to continue to succeed.

Sarithya Tuy, President

Report for Director of Human Resources

This year once again heralded changes at CAWC as we had to let Dany resign from her position as President so that she could come and assist with the job of coordinating funding submissions and assisting staff with writing them! This was a good move developmentally for CAWC as we try to encourage staff to improve their own skills and knowledge as well as contribute to the wider needs of the community. Dany was able to work four days at Liverpool Council and one day at CAWC. Rather than have an outside consultant as we have in the past, we were able to access the knowledge of a community insider with ideas that were relevant and on target for our needs. We were pleased to have contact with a steady stream of the young people interested in the Board and hopefully now that study is over, we will see them involved regularly.

Group supervision has continued under Dany, who also has a qualification in Social Work and who has liaised with the staff about submissions and focussed them on their work plans. However, the nominated supervisors for various positions continue to be an effective way to liaise with the staff working at the organisation. This spreads the burden of responsibility to various Board Members.

My responsibility continues with Aged Care and we have obtained further funding for the coming three years under CPP. Virack Khoun worked hard to fulfil the terms of his work plan and learned some new skills in making DVD's this year!!!

HACC funding also continues with a day care program and Virack is able to work closely with them to inform them about the programs offered by CPP. The HACC program has said good-bye to Sophea Seng this year as she took up a full-time job with Health. A big thank you to Sophea for all her efforts. We welcome Soratana Ung who is working with Y Hourng Kov on the program. Y Hourng has been with the program from the start and the program is very stable.

I thank Thin for his continued coordination of the CAWC office during this year again. This arrangement continues to work well and saves a lot of additional time and communication which is better handled locally. It is also great to have Thin's computer skills to save many days when things go wrong!!

I thank all the staff for their hard work on submissions and the various links to the community which they work so hard to maintain. The profile of the organisation is improving as we now do a number of projects which has given us a face in the community. The Tutoring program is one - but that will be mentioned next year, as that is not running in this financial year!!

Human Resources are always affected by families, and I'd like to congratulate the members of Board who have welcomed babies into their families. I know this puts a strain on things for a time, but I'm sure things will settle down - and maybe we'll need babysitting for the Board meeting times shortly!!

Correspondence

Snail mail has not fallen off the world yet and various departments like DIMIA, Centrelink, Health and Housing, Family and Community Services, Premiers department continue to send it ... as our main source of incoming correspondence, with the occasional letter and submissions etc. Email is our major means of communication more than the phone most of the time now. And submissions are mostly on-line!

Membership

The number of non-financial memberships who receive news from us is still a much larger number than the paid up members for CAWC this year at 20 members. This year, we have had a hard-working team and once again, I would like to thank all staff both past and present for the superb job they have done to keep operations going through some difficult times this year!

Nola Randall-Mohk, Director of Human Resources

Report for Director of Finance

This has been another successful year for CAWC, maintaining its important role supporting the local Cambodian community.

Financially, we have continued to maintain our professional standards. I would like to give particular thanks to Mar Morgan, our book keeper, whose consistent support, expertise and knowledge have been of benefit to our organisation for many years.

I would also like to thank and welcome Kannitha Lay as CAWC's Assistant Director of Finance. It is great to have someone with her expertise and enthusiasm contributing to the CAWC team.

I would also like to thank Thin Em for his day-to-day administrative role and maintaining the petty cash account.

All accounts are in order and I commend them to our members.

Lachlan Erskine, Director of Finance

Worker's Reports

Youth and Families Capacity Building Project

Me and My Parents Project

Settlement Grants Program

Community Partners Program

Dementia Project

Elderly Day Care Project

Youth and Families Capacity Building Project

I am very pleased to have this opportunity to report on the work I have done in the past year and I also would like to share the good news that the Department of Families, Housing, Community Services and Indigenous Affairs (FaHCSIA) has approved funding for an additional 12 months to 30 June 2011.

The Youth and Families Capacity Building project has been operating successfully for nearly 6 years now. It has provided educational and recreational activities to engage Cambodian young people and young families in the Fairfield, Liverpool and Campbelltown LGAs. The project has built a connection with mainstream services and local NGO's and most importantly, it provides an opportunity for young people to learn more about leadership and mentoring skills, and also to assist young people and families to shape their future, and to improve referral and support pathways for those requiring assistance.

This reporting year, the project has had many achievements through different types of programs and activities for young parents and young people throughout Fairfield, Liverpool and Campbelltown LGAs.

Project Achievements

I have applied for and received three funded projects in three consecutive years. This year we received funding from Cabra-Vale Diggers through the Fairfield CDSE Scheme. The project assists Cambodian children aged 8-12 years from low income families by providing homework assistance and other educational recreation activities.

The following six major activities were implemented in the reporting year which assisted more than 136 Cambodian young people and families—four of those activities are ongoing program throughout the year. The majority of participants were women with children under five years of age living in Cabramatta and Fairfield. As a result of participating in these programs a number of ex-participants have enrolled in further study at TAFE, some have found employment or volunteer work in community organisations which has helped build their work experience and confidence.

**Youth Leadership Camp
at Camp Berry**



**Parenting Support Group
at Uniting Care Burnside**



**Computer Class
Cabramatta Community Centre**



**Parenting Support Group
at Cabramatta IWHS Centre**



**Outreach Course, Cert II in Skills
Work & Training at CAWC**



**Youth Mentoring Course
at CAWC**



I would like to express my gratitude to our partners including Uniting Care Burnside, Immigrant Women's Health Service, Cabramatta ACL, Cabramatta Community Centre, Cabramatta Community Health Centre, Cabramatta Public School, Wetherill Park TAFE and Liverpool TAFE for providing great support, without the above partners the project would not be successful.

Thin Em, Project Officer

Me and My Parents Project

The Me and My Parents Project was funded by Fairfield City Council under the Community Cultural Development Grants Program in 2009. Its aim was to produce a 5 minute film exploring the importance of social skills for young people through the process of filmmaking. The activities include script writing, acting and filmmaking workshops with Cambodian and non Cambodian young people. The film will focus on issues such as migrant parents who place a high value on their children's education, but don't encourage the development of their social skills.

There have been six workshops conducted so far with young people and the story has been developed. During the workshops young people participated in discussions about family life. Each of them expressed their personal experiences of being brought up in a strict family and struggling to live between two cultures. They talked about their parent's expectations and seeing things from their perspective.

By mid year participants learnt a lot about filming techniques and were ready to go out to film the story. Currently being worked on is the script and following this there will be a process of appointing actors for the film. This project is due for completion in May 2011.



Young people participating in workshops



Indoor filming practice



Outdoor filming practice

I would like to acknowledge and thank Fairfield City Council's Community Cultural Development Grants Program for approving funding to implement this film project and also to the Information and Cultural Exchange (ICE) for their support.

Settlement Grants Program

It has been nearly 3 years that I have worked for the Cambodian Australian Welfare Council of NSW Inc. as the **Settlement Grants Program Officer**. In 2010 I really enjoyed working with CAWC Board members, relevant service providers include Khmer and non-Khmer workers, volunteers and my supervisor - **Mr. Sarithya Tuy**. All of them have helped me to achieve my project plan and a number of other activities that benefited the wider Cambodian community. Thank you for your support.

I am pleased to outline some of the major achievements of my project this year.

1. Funding submissions:

- Secured Settlement Grants Program funding from the Department of Immigration and Citizenship (DIAC) for 2010-2011. The funding submission was completed with direction from the CAWC Board of Directors
- Successfully received a grant from DIAC for Refugee Week activities
- Successfully received funding from the Community Relations Commission (CRC) for the Living in Harmony Multicultural Dance Gala
- Supported the Youth Project Officer to secure funding from Cabra-Vale Diggers Club for a weekend home work support program for Cambodian children aged 8-12 years
- Submitted an application to the Domestic and Family Violence Grants Program

2. Training and mentoring:

Organised four trainings / workshops for Cambodian community workers, young people and volunteers. These were:

- *Time Management* (two-day workshop) - organised in partnership with Liverpool TAFE Outreach and facilitated by Mr. John Lizzio
- *Job Seeking and Application Skills* (two-day workshop) - organised in partnership with Liverpool TAFE Outreach and facilitated by Mr. Andrew Ang
- *Interpersonal Skills* (two-day workshop) – organised in partnership with Liverpool TAFE Outreach and facilitated by Mr. Andrew Ang
- *Preparatory Interpreter Courses* (two semesters) – organised in partnership with Bankstown and Liverpool TAFE for the wider Cambodian community

3. Other activities:

- Organised the Cambodian Refugee Conference *Stories of Survival, Stories of Strength* in partnership with Liverpool TAFE Outreach on 24 June 2010. Over 150 people attended this conference to learn about the experiences of Cambodian refugees as they settled in Australia.
- Co-convened the Khmer Workers Forum monthly for Cambodian community workers and mainstream service providers to raise issues and work together on issues that affect the Cambodian community.
- Conducted two community consultations to identify new and emerging needs within the Cambodian community. One consultation was conducted with Cambodian men and the other with women.
- Conducted a consultation with Khmer carers to identify needs in partnership with Anglicare and Southwest Sydney Carer Consultation
- Provided three “Orientation to Australia” information sessions to newly arrived migrants at Cabramatta ACL and IEC.
- Organised a Tax Seminar in the conjunction with Newleaf Communities and other organisations.
- Organised a Mental Health Forum for Cambodian Elderly people.
- Participated on a working party with mainstream organisations to organise White Ribbon Day in Cabramatta.

To conclude, I would like to thank all of CAWC's Board of Directors, staff and my supervisor **Sarithya Tuy** for their highest quality of support that they have offered. Last but not least, all this work cannot be achieved without the support from stakeholders and relevant service providers such as Bankstown TAFE, Liverpool TAFE, Liverpool TAFE Outreach, Centrelink, Fairfield City Council, Fairfield Migrant Resource Centre, Immigrant Women's Health Service, Fairfield Multicultural Health and many other services providers. I would like thank all service providers for their contribution to creating services and supporting the Cambodian community in the Fairfield Local Government Area.

It has been a great working with you all and you have inspired me as a Community Development Worker.

Ky Chea, Settlement Grants Program Officer



**Women Group Consultation
at Cabramatta Community Centre**



**Men Group Consultation
at Canley Vale Park**



**Time Management Training
at CAWC**

Community Partners Program

The Community Partners Program has been funded by the Department of Health and Ageing (DoHA) to promote awareness of and facilitate sustainable access to aged care information and services for the elderly Cambodian community (community care package, residential care, respite for carer with dementia and/or mental health issues). The project covers the Fairfield, Liverpool and Bankstown LGAs in the South West Sydney region. Key activities include the development of information and resources in Khmer Language, building networks with relevant stakeholders, providing cultural information sessions to service providers and conducting information sessions in the community.

The Community Partner Program works with elderly Cambodian people and collaborates with aged care service providers and relevant Khmer stakeholders to identify barriers, issues, concerns for the Cambodian community. The program plays an important role in promoting an understanding of aged care services information and facilitating increased access to aged care services by linking service providers and individuals in the community and making sure information is distributed in Khmer where available.



**Community and Respite Care
DVD Launch at Day Care Centre
(Anglicare)**

Some of the challenges for the program include breaking down cultural barriers and beliefs in the Cambodian community. In particular is the cultural belief that children should look after their elderly parents or grandparents. This makes encouraging Cambodian elderly people to access aged care services and in some cases leave their homes extremely difficult. Despite these challenges, the information sessions and resources that were conducted and distributed have been well received thus far.

Attending training, workshops and forums has been very important for the CPP worker to maintain sustainable relationships and gather information for sharing with stakeholders and also improves effective work performance within the community.

Achievements

- Funding approval for 2009 to 2012 by DoHA
- Built good working relationship with aged care service providers and referral services such Commonwealth Carelink, Indo-Chinese Hostel, Australian Nursing Home Foundation, Multicultural Community Care Service (MCCS), Catholic Care and other Khmer service workers.
- Developed the Community and Respite Care DVD
- Produced the Khmer Culture and Attitude towards Health Booklet.
- Factsheets available in Khmer (CACP, EACH/D, Respite, Service provider list, CPP pamphlet)
- Participating in CPP forums and workshops/training
- Conducted information sessions such as CACP & HACC interface, Palliative Care, Community Care with Day Care workers.
- Conduct Medication Management and Mindfulness information session in partnership with Immigrant Women's Health Service and Mental Health Program (SSWAHS).



**Medication Management
information session at
Immigrant Women's Health
Service**

- Conducted a Falls Prevention information session with South Sydney West Area Health Service (SSWAHS)
- Organised an information session on Financial Abuse of the Elderly in partnership with the The Aged Care Rights Service (TARS)
- Cultural briefings at various Nursing Homes and Hostels
- Conducted a consultation with Khmer Carers in partnership with Anglicare and other Khmer worker services to improve service quality and information to the community.

I would like to thank:

- My supervisor Nola Randall-Mohk, CPP Advisory Committee members, and the Board of Management for their continued support of the CPP program.
- Bamathy Somasegaram, Mira Chau and Sophea Seng who successfully implemented the CPP program in 2007 – 2009.
- Y Hourng Kov, Soratana Ung and Ny Seng for their support at various functions.
- The funding body, Department of Health and Ageing for general support.
- Cambodian elderly people for giving me many opportunities to share information on aged care services; I have valued their patience and understanding.

Dementia Project

It has been a privilege to work with CAWC on the Dementia Project which was funded by the Department of Health and Ageing (DoHA). The project was funded for one year starting from June 2009 to June 2010.

The Dementia project worked with people living with dementia, their carers and families in the Cambodian community. It also worked with other elderly people in the community contributing to their health and wellbeing by increasing their awareness of and understanding of dementia and how to address it.

Participants in the project socialised with other Cambodians, shared stories and supported each other through group activities which in turn reduced their sense of isolation and stigma related to dementia and mental illnesses. Plain English and Khmer were the most effective in information sessions/workshops. We also kept instructions to a minimum. When communicating with the community, it was important for providers to understand the Cambodian culture and take into account cultural attitudes and techniques.

Approximately 120 people from the Cambodian community benefited from the activities of the project. The number of participants increased as the project progressed and by the end of the project had more participants than when it first started

Following are some activities undertaken and the outcomes:

Training:

- “Living with Memory Loss Program” Training at Alzheimer Australia Media

Education Campaign:

- Established the Community Advisory Group that met bi-monthly
- Delivered information sessions on Introduction to dementia, healthy nutrition, brain & physical exercise, laughter therapy, Mind your “Mind”, issues around dementia, medication management, the importance of regular health checks, legal issues such as planning ahead, power of attorney, wills and guardianship
- All project activities were promoted through SBS radio and other local radio stations

Aged care services:

- Information about respite care, CACP, EACHD, HACC services, Community Transport, palliative care and how to access aged care services
- Tour to visit Heiden Park aged care service (dementia specific) and Scalabrini Village

I would like to take this opportunity to express my sincere thanks to all CAWC board members, all staff and other partners and service providers who supported my project to improve services for the Cambodian community.

Sopheha Seng, Dementia Project officer



Events and social outings

Dementia Awareness Week, outing to Shellharbour, The Entrance, Canberra, Hunter Valley Gardens

Elderly Day Care Project

It has been my pleasure to work with CAWC in the Elderly Day Care Project since 2006. When the project first started there were only 10 people however the project has now grown to service 33 Cambodian elderly people on a weekly basis. There are more people also on the waiting list.

The aim of the project is to bring Cambodian elderly people together to socialise with others in the community. Some of the people in the group do not have family with them in Australia therefore, it is very important that they come together as a group not only to receive information about different services but also to break their isolation and make them feel connected to the community. For this reason, I would like to take this opportunity to thank the Multicultural Respite Network, Home Care Service of NSW for providing funding for this Day Care Project. I would also like to thank our supervisor Nola Randall-Mohk, the CAWC Board and staff for their contribution and support.



The following are some activities undertaken and our achievements:

- Information sessions were provided to the group in partnership with Cambodian workers and other service providers on the following topics:
 - Healthy Eating & Food Safety
 - Aged care services
 - Anger Management
 - Tenancy and Consumer Rights
 - Responsibility & Evaluation for HACC clients
 - Fire Safety & Smoke Detectors by Cabramatta Fire Brigade

The reason for these information sessions was to impart knowledge and raise awareness in relation to health issues for the elderly and other services that are available for them to use when they need them.

- Dementia and the Community and Respite Care DVD Launches
- Physiotherapy Activities
- Teaching English & Story Telling
- Gentle Exercise

Social activities included outings to different beaches and picnic areas, clubs, parks and Christmas Cruise in July and Christmas Lunch in December in order to have fun and break isolation. The elderly enjoy meeting together in order to chat and laugh.

Y Hourng Kov, Project Officer

Board of Directors Statement

In the opinion of the Board of Directors of the Cambodian Australian Welfare Council of NSW Incorporated:

- a. the accompanying Income and Expenditure statements are prepared in accordance with the constitution of the Cambodian Australian Welfare Council of NSW Incorporated so as to give a true and fair view of the organisation’s performance in the year ending 30th June 2010;
- b. as of the date of this statement there are reasonable grounds to believe that the Cambodian Australian Welfare Council of NSW Incorporated will be able to pay its debts as when they fall due.

.....
Sarithya Tuy
President

.....
Lachlan Erskine
Director of Finance

Signed on/...../.....
at Bonnyrigg, New South Wales in accordance with a resolution of the Board of Directors

Audit Report
And
Financial Statements

**Narin Pech C.P.A.
47 Clifton St
Blacktown NSW 2148
Mobile 0416 498 689**

**INDEPENDENT AUDIT REPORT TO THE MEMBERS OF
CAMBODIAN-AUSTRALIAN WELFARE COUNCIL OF NSW INC
FOR YEAR ENDED 30 JUNE 2010**

SCOPE

I have audited the financial statements of Cambodian-Australian Welfare Council of NSW Inc for the financial year ended 30 June, 2010 consisting of Income & Expenditure Statement, Balance Sheet and accompanying notes.

The Management Committee is responsible for the preparation and presentation of the financial statements and the information they contain. I have conducted an independent audit of these financial statements in order to express an opinion on them to members and other users.

The financial statements have been prepared for distribution to the members and for the purpose of fulfilling the requirements of the Associations Incorporation Act of New South Wales and the Charitable Fundraising Act 1991 (NSW).

The audit has been conducted in accordance with the Australian Auditing Standards to provide reasonable assurance as to whether the financial statements are free of any material misstatement. My procedures included examination, on a test basis, of evidence supporting the amounts and other disclosures in the financial statements and the evaluation of accounting policies and significant accounting estimates. These procedures have been undertaken to form an opinion as to whether, in all material aspects, the financial statements are presented fairly in accordance with Australian accounting concepts and standards and statutory requirements so as to present a view which is consistent with my understanding of the financial position and results of operations.

The audit opinion expressed in this report has been formed on the above basis.

AUDIT OPINION

In my opinion, the financial statements of the above organisation are properly drawn up:

1. giving a true and fair view of the state of affairs of the organisation as at 30 June 2010 and of their results for the financial year ended on that date.
2. in accordance with Statement of Accounting Concepts and Applicable Standards and Regulations.
3. confirming that funds raised from donations and fundraising appeals conducted during the period under review or funds carried over from previous years have been correctly applied.
4. the organisation is a reporting entity under AASB 1025
5. the organisation has sufficient reserves to fund its current level of operations.



Narin Pech
Certified Practising Accountant
Registration No. 1282673

Dated: 30/10/2010

**CAMBODIAN-AUSTRALIAN WELFARE COUNCIL OF NSW
NOTES TO AND FORMING PART OF THE ACCOUNTS
FOR YEAR ENDED 30 JUNE 2010**

STATEMENT OF SIGNIFICANT ACCOUNTING POLICIES

These financial statements are a special purpose financial report prepared in order to satisfy the financial reporting requirements of the Associations Incorporation Acts of New South Wales. It has been determined that the Organisation is a reporting entity under AASB 1025.

The statements have been prepared in accordance with the requirements of the Associations Incorporations Acts of New South Wales and the following Australian Accounting Standards and other mandatory professional reporting requirements:

- AAS 1 Profit and Loss or Other Operating Statements
- AAS 3 Accounting for Income Tax
- AAS 5 Materiality
- AAS 8 Events Occurring After Reporting Date

The statements are prepared on an accruals basis. They are based on historic costs and do not take into account changing money values, or except where specifically stated, current valuations of non-current assets. The following specific accounting policies, which are consistent with the previous period unless otherwise stated, have been adopted in preparation of these financial statements.

(a) *Property, Plant and Equipment*

Fixed assets are brought into account at cost. The depreciable amount of all fixed assets are depreciated over the useful lives of the assets to the Organisation commencing from the time the asset is held ready for use.

(b) *Employee Benefits*

Provision is made for any liability for annual leave and long service leave at balance date. Long service leave is accrued in respect of all employees with more than 10 years service and on a pro-rata basis for those who have completed 5 years service and are forced to leave employment under special circumstances. There are no current employees who qualify for long service leave. Contributions are made on behalf of employees to a superannuation fund and are charged as expenses when incurred. There is no other legal obligation to provide benefits to employees on retirement. Funds are set aside in the Balance Sheet under Provisions for Staff Entitlements to cover Maternity Leave and other staff liabilities which may occur in the future.

(c) ***Income Tax***

Cambodian-Australian Welfare Council of NSW Inc is a non-profit Charitable institution and is therefore exempt from income tax under Sec 23(e) of the Income Tax Assessment Act

(d) ***Statement of Income & Expenditure of all Fundraising Appeals***

There have been no fund raising appeals conducted during the term of these financial accounts. Similarly there are no funds carried over from previous years.

(e) ***Events Subsequent to Balance Sheet Date***

There have been no significant events since Balance Sheet date which will effect the position recorded in these accounts

Cambodian-Australian Welfare Council

PO Box 137
CANLEY HEIGHTS NSW 2166

Balance Sheet

As of June 2010

Assets	
Cash on Hand	
Cheque Acct CSSS	\$34,631.84
Cheque Acct- GRANTS	\$16,794.02
Chq Acct- CAWC Management	\$86,197.29
Cheque Acc-CCP ACCOUNT	\$23,788.66
Petty Cash	\$440.40
Dementia Grant Cheque Account	\$8,397.46
Total Cash on Hand	\$170,249.67
Trade Debtors	\$24,500.58
DEPOSITS PAID	\$340.00
Investments	
Fixed Term Deposit- CAWC	\$61,897.95
Total Investments	\$61,897.95
Other Assets	
Property & Equipment	
Equipment/Furnishings at Cost	\$45,019.06
Equipment Accum Deprec	-\$38,412.00
Low Value Pool Assets	\$1,872.85
Total Property & Equipment	\$8,479.91
Total Assets	\$265,468.11
Liabilities	
Trade Creditors	\$12,043.00
GST Liability	
GST Collected	\$4,427.79
GST Paid	-\$6,333.19
Payroll Liabilities	
PAYG Tax Payable	\$3,209.65
Superannuation Payable	\$6,059.17
Long-Term Liabilities	
Provison Holiday&Leave Loading	\$3,167.22
Provision for Long Service Lea	\$12,463.92
Provision-Staff Entitlements	\$40,378.96
Total Liabilities	\$75,416.52
Net Assets	\$190,051.59
Equity	
Retained Earnings	\$223,483.55
Current Earnings	-\$33,431.96
Total Equity	\$190,051.59

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Cambodian-Australian Welfare Council

PO Box 137
CANLEY HEIGHTS NSW 2166

Profit & Loss Statement

July 2009 through June 2010

Income	
Administration Fees	\$28,320.46
Membership	\$159.82
Bank Interest Received	\$2,261.02
Donations	\$250.00
Other Income	\$47,913.56
DIAC Funding G1	\$68,979.00
HEALTH & AGEING	\$60,000.00
DIAC Refugee Day Activities	\$909.09
Dept Family & Community Serv	\$110,000.00
Health & Aging DementiaProgram	\$5,000.00
Total Income	<u>\$323,792.95</u>
Expenses	
CAWC MANAGEMENT	
Activity Expenses CAWC	\$1,095.21
Advertising- CAWC	\$340.00
Audit Costs CAWC	\$100.00
Bank Fees-CAWC	\$51.85
Day Care Program Expenses	\$6,412.09
CARERS PROGRAM	\$395.55
DEPRECIATION	\$5,354.00
Financial costs CAWC	\$1,569.05
Function Costs CAWC	\$3,068.99
Insurances- CAWC	\$547.32
Office & Stationery-CAWC	\$234.65
Other Costs- CAWC	\$849.28
Rent CAWC	\$4,680.00
Telephone Costs- CAWC	\$113.32
Travel-CAWC	\$1,097.67
WORKERS COMPENSATION- CAWC	\$161.26
Total CAWC MANAGEMENT	<u>\$26,070.24</u>
Grant 1 Expenses (DIAC)	
Activity Expenses- G1	\$2,141.21
Administration Fees	\$1,000.00
Audit Costs G1	\$200.00
Bank Fees G1	\$13.30
ELECTRICITY-G1	\$336.37
Financial Costs-G1	\$1,268.75
FUNCTION COSTS -G1	\$175.00
Insurance-G1	\$1,545.46
INTERPRETING/TRANSLATION	\$380.00
Office & Stationery G1	\$1,133.69
Other Costs- Grant 1	\$6.39
Postage G1	\$29.16
Long Service Leave G1	\$800.00
Hol Leave Load G1	\$480.00
Maintenance -g1	\$1,271.71
RENT- G1	\$1,965.10
STAFF DEVELOPMENT - G1	\$600.00
Telephone & Internet G1.	\$1,485.86
Training - G1	\$1,027.27
Travel - G1	\$894.10
Workers Compensation-G1	\$990.19
Total Grant 1 Expenses (DIAC)	<u>\$17,743.56</u>
G2- FACS Grant	
Activity Expenses G2	\$1,466.77
Advertising - G2	\$550.00
G2- Administration Support	\$2,000.00
G2- AUDIT COSTS	\$300.00
G2-Bank Fees	\$180.19
G2- Conference/Youth Camp	\$2,748.10

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Cambodian-Australian Welfare Council

Profit & Loss Statement

July 2009 through June 2010

Electricity G2	\$337.74	
Financial Costs - G2	\$3,002.50	
G2- INSURANCE	\$3,310.42	
G2 Stationery & Office	\$805.80	
G2- Postage	\$118.48	
Long Service Leave G2	\$1,000.00	
Holiday Leave Loading G2	\$800.00	
G2 Maintenance	\$941.65	
G2 RENT	\$2,258.90	
G2 PROJECT EVALUATION	\$1,150.00	
G2 STAFF DEVELOPMENT	\$2,000.00	
G2 STAFF ENTITLEMENTS	\$2,000.00	
G2 Telephone & Internet	\$1,587.78	
G2 Travel Expenses	\$809.25	
G2 WORKERS COMPENSATION	\$2,198.98	
Total G2- FACS Grant		\$29,566.56
SENIORS WEEK EXPENSES		\$628.21
Refugee Week Expenses		\$1,463.83
Grant 3 AGED CARE PROJECT		
Activity Expenses G3	\$988.09	
G3- Advertising	\$256.80	
Administration Fees Grant 3	\$2,000.00	
Audit Costs G3	\$100.00	
Electricity-G3	\$145.46	
Financial Costs G3	\$1,665.00	
FUNCTION COSTS -G3	\$136.36	
Insurance - G3	\$1,136.36	
G3- Interpreting Costs	\$141.60	
G3 - Materials	\$126.36	
Office & Stationery G3	\$872.19	
Postage_G3	\$18.19	
Long Serv Leave G3	\$800.00	
HLL G3	\$490.00	
Maintenance-G3	\$661.75	
Rent - G3	\$1,092.73	
STAFF DEVELOPMENT G3	\$400.00	
Telephone & Internet G3	\$883.78	
Training G3	\$82.72	
Travel G3	\$965.48	
Workers Compensation - G3	\$1,369.42	
Total Grant 3 AGED CARE PROJECT		\$14,332.29
G4 CDSE CHILDREN SUPPORT		
G4 Maintenance	\$13.64	
Total G4 CDSE CHILDREN SUPPORT		\$13.64
Grant 5 BRIGHTER CHILDREN		
Activity Expense G5	\$49.85	
Bank Fees G5	\$10.00	
G5 Maintenance	\$40.00	
G5 TELEPHONE & INTERNET	\$45.46	
Total Grant 5 BRIGHTER CHILDREN		\$145.31
Grant 6- Dementia Program		
Activity Expenses G6	\$1,733.51	
Administration Charge G6	\$1,000.00	
AUDIT COSTS G6	\$300.00	
Bank Fees G6	\$5.00	
DVD Launch	\$1,669.24	
ELECTRICITY-G6	\$172.97	
Financial Costs G6	\$1,146.25	
INSURANCE G6	\$1,222.73	
Office & Stationery- G6	\$635.23	
Postage - G6	\$64.75	
Long Serv Leave-G6	\$820.00	
HLL- G6	\$661.00	
G6- Maintenance	\$766.13	

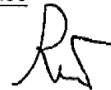
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Cambodian-Australian Welfare Council

Profit & Loss Statement

July 2009 through June 2010

G6- Rent	\$2,314.82	
G6 Staff Development	\$300.00	
G6-Telephone & Internet	\$858.32	
TG6 Training	\$54.55	
Travel- G6	\$2,227.30	
Workers Compensation- G6	\$990.56	
Total Grant 6- Dementia Program	<u>\$16,942.36</u>	
Grant 7 FILM PROJECT		
G7 ADMINISTRATION SUPPORT	\$666.66	
G7 Film Costs	\$1,666.66	
Total Grant 7 FILM PROJECT	<u>\$2,333.32</u>	
WAGES EXPENSES		
Wages & Salaries	\$228,107.91	
Superannuation	\$19,877.68	
Total WAGES EXPENSES	<u>\$247,985.59</u>	
Total Expenses	<u>\$357,224.91</u>	
Net Profit/(Loss)	<u>-\$33,431.96</u>	



Acknowledgements

The Cambodian-Australian Welfare Council of NSW Inc. would like to express thanks to the following groups and individuals who have given us tremendous support and encouragement in the past year.

Board of Directors

Sarithya Tuy – President
Tek Heang Ya – Director of Community Relations
Nola Randall Mohk – Director of Human Resources
Lachlan Erskine – Director of Finance
Kannitha Lay – Assistant Director of Finance
Serey Rotha Ken – Assistant Director of Human Resources

Staff Members

Thin Em – Young People and Families Capacity Building Project Officer
Ky Chea – Settlement Grants Program Officer
Virack Khoun – Community Partners Program Project Officer
Sopheha Seng – Project Officer, Elderly Day Care Project and Dementia Project Officer
Y Hourng Kov – Project Officer, Elderly Day Care Project
Sondary Hy – Casual Child Minder
Sok Im Chhai – Casual Child Minder
Sok Chin Chhai – Casual Child Minder
Vanna Seang – Film Maker, Me and My Parents Project

Volunteers

Sivlay Ngeap – Young People and Families Capacity Building Project (computer class)
Muy Heak – Young People and Families Capacity Building Project (computer class)
Seng Ny – Community Partners Program

Partnerships and Collaborations

Wetherill Park TAFE
Liverpool TAFE
Fairfield City Council
Fairfield Multicultural Health
Sydney South West Area Health Service
Multicultural HIV/AIDS and Hepatitis C Service
Khmer Youth Association
Khmer Community of NSW
HIV/Hep. C & Sexual Health
Information & Cultural Exchange
Asian Women at Work
Fairfield MRC
Cabramatta Community Centre
Liverpool MRC
Immigrant Women's Health Service
Cabramatta ACL
UnitingCare Burnside
Cabramatta Anglicare

Funding Bodies

Department of Families, Housing, Community Services and Indigenous Affairs (FaHCSIA)
Department of Immigration and Citizenship (DIAC)
Department of Health and Ageing (DoHA)
Fairfield City Council
Cabra-Vale Diggers Club